



## JOB DESCRIPTION

**Job Title:** Full-time Care Ministry Leader

**Department:** Discipleship

**Direct Manager:** Discipleship Director

- **Department Mission:**
  - To help people Know God, Find Freedom, Discover Purpose and Make a Difference by leading care efforts and discipleship classes.
  
- **Experience and Knowledge Required:**
  - Team recruitment, development and leadership.
  - Ability to learn and execute theChapel's discipleship systems
  - Classroom facilitation
  - Excellent written and verbal communication skills.
  - Excellent administrative skills
  - Working knowledge of pastoral care techniques
  - Ability to curate content for discipleship courses
  
- **Key Functions and Responsibilities:**
  - Build, develop and care for a team of class instructors
  - Curate content for discipleship courses with Director oversight
  - Work with Communications to promote classes
  - Assist with initiating care through our Pastor on Call rotation
  - Assist with benevolence requests
  - Assist with counseling referrals
  - Provide hospitality and family care for onsite funeral services.
  - Involvement in crisis care as directed
  - Help people needing care to identify and take Next Steps
  - Provide oversight for Care Night
  
- **Support to Other Ministries:**
  - All ministries through care support (Pastor on Call, counseling referrals, etc.)
  
- **Lead Responsibilities:**
  - Care Night
  - Care Ministry
  
- **Personal Attributes:**
  - **Called** to Ministry out of a deep, intimate personal relationship with Jesus Christ.
  - **Christ-like** and Spirit-led, demonstrating obedience and the fruit of the Spirit.
  - **Compassionate** towards others and without judgment. Seeking Christ's view of every person.
  - **Committed** to God's purposes—willing to work hard, stay in God's rest, and actively steward what God has given.
  - **Collaborative** in actions; a servant who strives for unity, openness, and the highest interests of others.

- **Success Metrics:**
  - Classes are happening to meet the Discipleship and spiritual health needs of theChapel.
  - The Care Night team is receiving care
  - Care Night classes are being developed for the spiritual health of theChapel
  - Counseling needs are met through referrals and pastoral connection
  - People in crisis are experiencing care from their pastoral team and ministry leaders