



JOB DESCRIPTION

Job Title: Part-time Barista

Department: RULU Coffee

Direct Manager: Rulu Manager

- **Department Mission:**
 - To help people Know God, Find Freedom, Discover Purpose and Make a Difference
 - To RAISE UP love and LIFT UP others through excellent coffee and community

- **Experience and Knowledge Required:**
 - Retail, hospitality, and/or customer service experience preferred
 - Ability to read and speak English proficiently
 - Excellent communication skills.
 - Basic mathematical skills

- **Key Functions and Responsibilities:**
 - Maintaining clean and tidy coffee shop areas at all times
 - Prepare and serve coffee and other drinks that meet quality standards
 - Properly handle and maintain all equipment
 - Respond to orders, questions, concerns, and complaints in a polite and timely manner
 - Accurately handle cash and credit card payments, following appropriate cash-handling procedures
 - Serve customers quickly and efficiently
 - Demonstrate a thorough understanding of all the menu offerings
 - Observe relevant health and safety standards
 - Nurture friendly relationships with customers to increase loyalty and boost our reputation
 - Availability to work around peak hours, including nights, early mornings, weekends, and holidays
 - Ability to walk, bend, and stand for extended periods

- **Other Duties and Responsibilities:**
 - Willingness to train and train others while continuing to learn about food and beverage preparation
 - Receiving and organizing supplies for daily operations
 - Lead and model overall culture, values, mission, and spirit of the company
 - Boost customer engagement and turn our Coffee Shop into a favorite local spot
 - Represent and reflects the vision and values of theChapel

- **Personal Attributes:**
 - Cheerful
 - Passionate
 - Flexible
 - Student of their craft
 - Caring towards others and without judgment. Seeking the best view of every person
 - Committed to working hard, with a healthy rhythm of rest, and actively stewarding their resources
 - Team Player in actions; a servant who strives for unity, openness, and the highest interests of others